Subject :-

Establishment of an Engineering College at Panniwala Mota (Sirsa).

The following proposal is submit of for kind approval of Hon'ble

CM:-

Society in the name & style of "Ch. Dovl Lal Memorial Technical Education Society" me registered. As regards its constitution, the file will be put up a parately after examining the constitutions of REC, Kuruksherra, C. ICA, Faridabad and a few other good Engineering Institutions C will be asked to submit a proposal in this regard separately.

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- The proposal at 'A' on NP-8 may be a groved. Appropriate head 2. would be created later on.
- As regards proposal at 'B' on NP/8-11, the Building & Works 3. Committee may be constituted as under -

TEC i) - Chairman ii) Deputy Commissioner, Sirsa Member iii) Chief Engineer, CCSHAU, Hissa--Member iv) Nomince of E-in-C (B&R) Member

v) Chief Architect, Haryana or his -Member representative.

vi) Principal, Govt. Polytechnic, Sirs: hts ther Secretary

vii) Sarpanch, Gram Panchayat, Panniwala Mota (Sirsa). Home W.

Rs. 2.00 crores proposed to be donated he village may be deposited with the Society after or egistration

5 The proposals at 'C' and 'D' or Np/9 may also be approxi-

6. TEC will also be asked to prepare a plan or action along the time schedule for various activities including a pointment of the ector & other skeleton staff etc.

FOTE NO

Dated

UHARAM VIR F.C.T.E.

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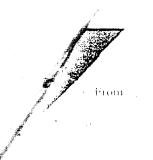
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CH. DEVI LAL MEMORIAL TECHNICAL EDUCATION SOCIETY PANNIWALA MOTA (DISTRICT SIRSA)

(A STATE OWNEDSOCIETY)

MEMORANDUM OF ASSOCIATION AND RULES OF THE SCHIETY





The Technical Education Commissioner and Special Secretary to Govt. Haryana, Technical Education Department, Member Ch. Devi Lal Memorial Technical Education Society, Panniwala Mota Distt. Sirsa Head Quarter at Chandigarh

To

The Registrar, Firms and Societies Haryana, Chandigarh.

Memo.No. 3123 /Dev.
Dated, Chandigarh the:- 2010 2002

Sub:-

Registration of the Society in the Name and Style of Ch. Devi Lal Memorial Technical Education Society, Panniwala Mota (Sirsa) under the Society Act XXI of 1860.

Please find enclosed herewith two sets of Memorandum of Association and Rules of Ch. Devi Lal Memorial Technical Education Society, Panniwala Mota Distt. Sirsa with head quarters at Chandigarh and other relevant papers for getting the same registered under the Society Act XXI of 1860 at the earliest. The requisite fee amounting to Rs. 430/- has been deposited in the Govt. Treasury through Challan (Copy enclosed).

It is requested that the registration of the same may kindly be done at the earliest and the copy of the registration may be supplied to the undersigned immediately

DA/As, above

(Shakuntla Jakhu, IAS)
Technical Education Commissioner and Special Secretary to Govt. Haryana, Technical Education Department, Member
Ch. Devi Lal Memorial,
Technical Education Society,
Panniwala Mota Distt. Sirsa
Head Quarter at Chandigarh

Mic. corandum of Association and the Rules for Ch. Devi Lal Memorial Technical Education Society Panniwala Mota, District Sirsa.

In the matter of Act XXI of 1860 for the Registration of Literary, Scientific and Charatable Societies and

In the matter of Ch. Devi Lal Memorial Technical Education Society, Panniwala Mota, District Sirsa., hereinafter referred to as the Society.

MEMORANDUM OF ASSOCIATION

1. (1) The name of the Society shall be "Ch. Devi Lal Memorial Technical Education Society Panniwala Mota, District Sirsa".

(ii) The registered office of the Society shall be situated at Chandigarh, in the State of Haryana.

- In this Memorandum and the rules made there under unless the context otherwise
 - (a) 'The Institute'shall mean Ch. Devi Lal Memorial Engineering College Panniwala

(b) 'State Government' shall mean 'The Government of Haryana'.

- (c) 'Society' shall mean Ch. Devi Lal Memorial Technical Education Society Panniwala Mota, District Sirsa.
- 3. (i) The objects for which the Society as established are:-

To animat and provide for instruction, research and promotion in such simples of Sciences, Engineering and Technology and Management as the Institute may think fit for the advancement of learning and dissemination of knowledge in such branches. Primarily, the imparting of instructions shall be evolved on the broad principles of practice based in all branches of Engineering, Sciences and Management at under graduate/post graduate doctoral level, provided that no new course shall be started or expansion of existing courses effected in the Institute without the prior approval of the State Government, All India Council for Technical Education and other concerned Agencies.

To Institute awards, fellowships, scholarships, prizes and medals in accordance with the rules and bye-laws.

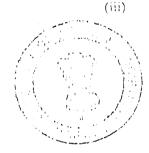
To fix and demand such fees and other charges as are prescribed by State Government in accordance with the guide-line policy prescribed by the All India Council for Technical Education.

independent of a ferring and foreign and L. Philip Stray



- Lo establish, maintain and manage hostels/residences of the students and (d) the staff.
- To supervise and control the residents, regulate the discipline among the students and to make arrangements for promoting their general weifare, (c) cultural and corporate life.
- To create administrative, technical and ministerial and other posts with the approval of the State Government and to make appointments thereto and (1)to regulate their recruitments, training, promotions, demotion and discharge under the rules and bye-laws of the Society. The start of the
- To collaborate with the Industry and Educational Institutions in any part of the world having objects wholly or partly similar to those of the Society (g) by exchange of teachers, scholars and generally in such manner as may be conducive to their common objects.
- To make rules and bye-laws within the scope of the constitution of the Society for the conduct of the affairs of the Society and to add to amend, (ii) vary or to rescind these from time to time as the exigencies of the situation may demand and require, with the approval of the State Government

To maintain a fund to which shall be credited:-



- (a) all moneys provided by the Central Government, State Government and other agencies such as Ali India Council for Technical Education, University Grants Commission etc;
- b) all fees and other charges received by the Society;
 - all moneys received by the Society in any other manner or from any other source.
- To deposit all moneys credited to the fund as mentioned in clause (iii) in any Scheduled Licensed Bank as the Society may deem fit.
- Tormeet the expenses of the Society including expenditure in the exercise of its powers and discharge of its functions within the approved budget/ (v)
 - To maintain proper accounts and other relevant records and prepare an e annual statement of accounts including the balance sheet in such form as may be devised by the auditors of the Society subject to specific instructions, if any, of the State Government.

(iv)

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To forward copies of such accounts annually prepared, to the (vii) following as certified by the Chartered Accountant appointed by the Society with the approval of the State Government:-(a) The State Government.

(b) Any other Department/Agency as may be decided by the State

(viii) To take all such steps that may be necessary, incidental or conducive to the attainment of all or any of the objectives of the

(ix)To constitute such Committee or Committees/Sub-Committees /Selection Board, as it may deem fit, for the disposal of any business of the Institute or for rendering advice in any matter pertaining to the Institute. (x)

To delegate such of its power to its Committees or to any officer or officers of the Society.

(i) The Institute shall be open to persons of either sex and of whatever race, creed, easte or class and no test or conditions shall be imposed as to religious belief or profession in admission of students or appointing members, teachers and other staff of the (ii)

No benefaction shall be accepted by the Society which, in its opinion, involves conditions or obligations apposed to the spirit and object of this paragraph. ..(a)

The composition of the Board of Governors shall be as under:-

Minister-in-charge, Technical Education, Department, Haryana

Financial Commissioner and Principal Secretary to Government 2 Chairman of Haryana Technical Education Department, Chandigarh. Vice-Chairman

Pinancial commissioner and Secretary to Government of Haryana, Finance Department, Chandigarh. Member

Technical Education Commissioner/Director, Technical Education, Haryana, Chandigarh. 5

Member

Vice-Chancellor of affiliating University or his nominee.

Member

Representative of the All India Council for Technical Education, New Delhi.

Representative of Ministry of Human Resource Development, Member New Delhi. Member

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CII. DEVI LAL MEMORIAL TECHNICAL EDUCATION SOCIETY PANNIWALA MOTA, DISTRICT SIRSA.

RULES

- The registered office of the Society shall be situated at Chandigarh
- 2. The Society shall consist of the following members:-
- (1) Minister-in-charge, Technical Education Department, Haryana, Chandigarh.

Chairman

(2) Financial Commissioner and Principal Secretary to Government of Haryana Technical Education Department, Chandigarh.

Vice-Chairman

(3) Financial commissioner and Secretary to Government of Haryana, Finance Department, Chandigarh.

Member

(4) Technical Education Commissioner/Director, Technical Education, Haryana, Chandigarh. Member

(5) Vice-Chancellor of affiliating University or his nominee.

Member

(6) One representative of the All India Council for Technical Education, New Delhi.

Member

(7) One representative of Ministry of Human Resource Development, New Delhi.

Member

(8) One Educationist to be nominated by the State Government.

Member

(9) One Industrialist to be nominated by the State Government.

Member

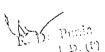
(10) One representative of teaching staff of the Institute for one year by rotation on seniority basis.

Member

(11)

Member-Secretary

Director-Principal



- 3. The Society shall keep a roll of members and every member of the Society shall sign the roll and state therein his or her rank or occupation and address. No member shall be entitled to exercise rights and privileges of a member unless he or she has signed the roll as aforesaid.
- 4. If a member of the Society changes his address, he/she may notify to the Secretary his/her new address, but if he/she fails to notify such new address, his/her address as recorded in the roll of the member shall be deemed to be his/her address.
- 5. The general superintendence, direction and control of the affairs of the Society and of its income shall be vested in the Governing Body of the Society which shall be called the Board of Governors, Ch. Devi Lal Memorial Engineering College Panniwala Mota, District Sirsa hereinafter referred to as the 'Board'.
- 6. The Board of Governors shall comprise the following members:
- (1) Minister-in-charge, Technical Education Department, Haryana, Chandigarh. Chairman
- (2) Financial Commissioner and Principal Secretary to Vice-Chairman Government of Haryana Technical Education Department, Chandigarh.
- (3) Financial commissioner and Secretary to Government of Haryana, Finance Department, Chandigarh.
- (4) Technical Education Commissioner/Director, Technical Member Education, Haryana, Chandigarh.
- (5) Vice-Chancellor of affiliating University or his nominee. Member
- (6) One representative of the All India Council for Technical Education, New Delhi. (to be appointed by the All India Council for Technical Education).
- (7) One representative of Ministry of Human Resource
 Development, New Delhi. (to be appointed by the
 Government of India)
- (8) One Educationist to be nominated by the State Government. Member
 (9) One Industrialist to be nominated by the State Government. Member

R. D. Punia

10. One representative of teaching staff of the Institute for one year by rotation on seniority basis.

Member

11. Director-Principal of the Institute (ex-officio).

Member-Secretary

- 7. Vacancies :-Vacancies in the Board of Governors, from time to time shall be filled in on the recommendation of the authority which shall appoint/nominate the member whose place falls vacant for the remaining term of the Board.
- 8. Proceedings not invalidated by vacancies:-Board of Governors shall be invalidated merely by reasons of the existence of a vacancy among its members, provided the quorum is completently at the the quorum is at the q
- 9. Powers and functions of the Board of Governors :the Board of Governors shall be as under:-The powers and functions of
- To prepare and execute detailed plans and programmes for the institute and to carry
- To receive, to have custody and expend funds of the Society and to manage the properties of the institute.
- c. To prepare budget estimates for each year and to sanction expenditure within the limits of the budget as approved by the State Government.
- d. To prescribe and conduct courses of study and training in different branches of Engineering and Technology, Sciences and Management.
- e. To prescribe rules and regulations for the admission to be made on merit in accordance with the criterion of grading prescribed by the State Government and
- f. To institute and award fellowships, scholarships, prizes and medals.
- To supervise the welfare, health and discipline of students.
- h. To appoint, suspend, reprimand, dismiss, or take such other disciplinary measures as may be necessary in respect of employees of the Institute.

To sue and defend all legal proceedings on behalf of the Institute.

To co-operate with other organizations including industries in the matter of education and training in Engineering and Technology, Sciences and Management.

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Directors; rais subof the institute (ex-officia)



- To enter into arrangements, constitution and agreement for and on behalf of the k. Institute, within the scope of the constitution of the Institute.
- I. To appoint Committee or Committees for disposal of any business of the Institute. 177.
- To delegate such of its powers as may be necessary to any officers of the Institute
- To prepare and adopt Annual Report, Annual Accounts and other Resolutions n.
- To make byc-laws for the regulations of and for the purpose connected with the management of the Institute and for the furtherance of its objects within the scope
- To provide Provident Fund/Common Fund/Pension Scheme and such other funds for the benefit of the employees of the Institute as it may deem necessary according to the guidelines of the State Government.
- To fix admission, tuition fees and other charges as may be prescribed by the State Government.
- To appoint the Director-Principal of the Institute.
- 50% members of the Board, including the Chairman, shall constitute the quorum of any meeting. However, no quorum would be required for an adjourned meeting summoned after due notice.

The Board of Governors shall meet atleast twice in a year i.e. after a gap of six months.

- 10.1 Not less than fifteen day's notice shall be given for every meeting of the Board and in case of a special meeting, the Chairman may reduce the period of notice to seven days. A copy of the proceedings of every meeting shall be sent to the members. All proceedings of the meetings of the Board and Committee shall be recorded in the Minutes Book and signed by the Secretary and the Chairman.
- The decision of the Board shall be determined by a majority vote. In case of the, the Chairman of the meeting shall have the right to exercise a casting vote.

13. The office bearers of the Board of Governors:-

The office bearers of the Board of Governors shall be:-

- (1) Chairman
- (2) Vice-Chairman
- (3) Member-Secretary
- 14. A member, other than an ex-officio member, or a member representing the Central or the State Government may resign the office by a letter addressed to the Chairman and such resignation shall take effect from the date it is accepted by the Chairman.
- 15. The Chairman:
 - (a) The Chairman shall exercise responsibilities, rights, duties and obligations normally associated with the office.
 - (b) He shall preside over at the meetings of the Board of Governors, take votes, declare results of the voting and generally supervise and conduct the Business of the meeting. The decision of the Chairman in question relating to the conduct of the Business at any meeting shall be final.
 - (c) He shall perform such functions and duties as may from time to time, be entrusted to him by the State Government/Board of Governors.
- 16. Vice-Chairman:-

The vice-chairman shall act as Chairman when the Chairman is out of station or otherwise engaged and shall carry out such other functions and duties as may from time to time be entrusted to him by the Chairman or Board of Governors.

- The Member-Secretary: The duties and powers of the Member-Secretary shall be as follows:-
- (a) To call ordinary, annual and special meetings of the Board of Governors.
- (b) To record and sign proceedings of the meetings and to circulate these to the members of the Board of Governors and to the agencies concerned.

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- (c) To take necessary action in pursuance of the decision taken and resolutions passed in the meetings of the Board of Governors.
- (d) To exercise such other powers and perform such other duties and functions as may be delegated to him/her by the Board of Governors.
- 18. The Director-Principal of the Institute:-
 - (a) The Director-Principal shall be Chief Executive Officer of the Institute and shall be responsible for the proper administration of the Institute. All other members of the staff of the Institute shall be subordinate to the Principal.
 - (b) The Director-Principal shall have such other powers and perform such other duties as may be delegated or assigned to him/her by the Board or assigned down in the bye-laws.
- 19. TA/DA to the Members of the Board/Committees.

Non-official members of the Board of Governors and of any committees, shall be entitled to such travelling and daily allowances in respect of their journey undertaken to attend the meetings of the Board/Committee or consultations as per rules as prevalent and as may be amended by the State Government/Board from time to time.

20. Operation Accounts:

- (a) The Board of Governors shall cause true accounts to be kept of all financial transactions and of all sums of moneys received and expended by the Board of Governors, maintain records of the receipts and expenses relating to such matters and of the assets, credit and liabilities of the Board, provided that the accounts of the Institute shall be kept separately and exclusively.
- (b) The Board of Governors shall open an account and deposit the funds except such sums as may be required for current expenses, in any Scheduled Licensed Bank.
- (c) The funds shall be utilized solely for the purpose for which these are sanctioned within the prescribed period.

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- (d) The Principal of the Institute shall retain only such amounts in his hands as may be required for current expenses by way of permanent advance that may be prescribed from time to time by the Board of Governors.
- (e) No withdrawal out of the funds of the Institute shall be made except on cheques to be signed by two signatories as nominated by the Board from time to time.
- (f) The accounts of the Institute, shall be open to inspection and check by the representative (s) of the State Government, or Government of India in respect of centrally sponsored schemes.
- (g) Within six months after the close of financial year the Director-Principal of the Institute shall submit to the State Government the audited accounts of income and expenditure on the proforma prescribed by the State Government every year.
- (h) The Director-Principal of the Institute shall submit the utilization certificate on the proforma prescribed by State Government in respect of non-recurring grants immediately after the utilization of the grants to the Technical Education Commissioner, Haryana.
- (i) The Principal of the Institute shall prepare and submit the budget estimates to State Government for every financial year by such date as the State Government may fix in this behalf.
- (j) The Chartered Accountants shall be appointed by the Board of Governors in consultation with the State Government
- 21. For the purpose of section 6 of the Societies Registration Act 1860 (XXI of 1860), the person in whose name the Society may sue or be sued shall be the Member-Secretary of the Society.
- 22. Contracts:- All contracts for and on behalf of the Society of the Institute shall be expressed to be made in the name of the Society or the Institute, as the case may be, and shall be executed by such person or persons as is/are nominated by the Board of Governors.

No contract for the sale, purchase or supply of any goods or material shall be made or financial agreement entered into for and on behalf of the Society with any member of the Society or the Board of Governors, or his relative or a firm of which such member or relative is a partner or share holder or any other partner in such a firm or a private company of which the member is a member or principal without declaration of interest.

R. D. Penia



Annual Meeting of the Board:-23.

The annual meeting of the Board of Governors shall be held in the month of November or December to consider the following:-

- Annual Report and Audited Accounts for the previous year, the revised estimates for the current year and budget estimates for the ensuing financial year and take decision
- (b) The Member-Secretary shall give notice of the date, time and place of annual meeting atleast one month before the date fixed for the meeting. The notice shall also A notice of a proposal made by a member of the Board of Governors for being laid

before the annual meeting should reach the Secretary atleast two weeks before date fixed for the meting and the Secretary shall include it in the agenda of the annual meeting of the Board of Governors.

- 24. Notwithstanding anything contained herein, the Board of Governors may with the approval of the State Government effect any amendment to the above constitution and
- 25. Notwithstanding anything to the contrary contained in any other all previous action taken by the Board of Governors and the State Government shall be deemed to have been taken by the Board/State Government under these rules.

We, the following members of the Board of Governors, certify that the rules of the 27 Conditions:

- (a) The income and property of the Society shall be applied solely towards tho promotion of the objects of the society as set forth in the Memorandum of Association and no portion thereof shall be paid or transferred directly or indirectly,
- (b) No member of the Governing Body of the Society, shall be appointed to any salaried office of the Society, or any office of the Society paid by fees, that no remuneration shall be given by the Society to any member of such Governing Body except repayment of out of pocket expenses and interest on money lent or rent for premises/demises to the Society.
- (c) The Society by its constitution will apply its profits, if any, or other income in
- (d) if upon the winding up or dissolution of the Society there remains after satisfaction of all its debts and liabilities any property whatsoever, the same shall not be paid to or distributed among the members of the society, but shall be given or transferred to some other Institution having objects similar to the objects of the Society to be determined by the members of the Society at or before the time of dissolution.



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CH. DEVI LAL MEMORIAL TECHNICAL EDUCAITON SOCIET PANNIWALA MOTA (SIRSA)

PROPOSED CONSTITUION OF VARIOUS COMMITTEES

FINANCE-CUM-EQUIPMENT PURCHASE COMMITTEE: ۸.

Financial Commissioner and Secretary to Haryana (1)Chairman Government, Finance Department.

Financial Commissioner and Principal Secretary to (2)Member Government of Haryana Technical Education Department, Chandigarh.

(3)Technical Education Commissioner/Director Technical Education, Haryana, Chandigarh. Member

(4) Director-Principal, Ch. Devi Lal Memorial Member-Secretary Engineering College, Panniava a Mota (Sirsa)

Functions:

To recommend cadre and pay scales. (i)

To scrutinize budget and to make recommendations on that. (ii)

To scrutinize the audit reports and submit the recommendations or (iii) observations to the Board.

(iv) To exercise such financial powers as the Board may delegate from

 $(\dot{\mathbf{v}})$ To finally approve purchase of equipments for Workshops/Labs and purchase of stores the value of which is beyond the powers of the Director-Principal.

B. DEVELOPMENT COMMITTEE

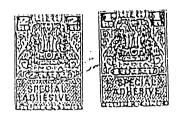
Financial Commissioner and Principal Secretary to Government of Haryana Technical Education Chairman Department, Chandigarh.

Technical Education Commissioner/Director (2)Technical Education, Haryana, Chandigarh. Member

Vice-Chancellor, MDU Rohtak Member

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Affidavit

1. Dharamvir, IAS, Financial Commissioner & Principal Secretary to Govt. of Haryana, Technical Education Department, Haryana Civil Secretariat, Chandigarh and Vice Chairman, Ch. Devi Lal Memorial Technical Education Society, do hereby affirm and declare that:

- 1. The society will not sell or dispose off its properties what-so-ever in any manner.
- 2. That no member of the Society shall derive any financial benefit out of the income/funds of the Society what-so-ever in any manner.
- 3. That no Society stands registered with similar name and style in the area.
- That there is no dispute in the management of the Society.

Date: 22 - Lem 2 mg

Place Chandigarh

Deponent

Verification

I, the above named deponent, declare and verify that the contents of the above affidavit are true to be best of my knowledge and belief and nothing has been concealed therein.

Deponent

MANDIGARM