**ANNEXURE-A**

**Year** : **……………………..**

**DECLARATION FORM FOR MOVABLE PROPERTY UNDER RULE 18 OF THE GOVERNMENT EMPOYERS (CONDUCT) RULES (1966)**

Name & Designation of the Govt. Servant…**…………………………………………………………….**………………………………….

Address……………………………………**……………………………………………………………………………………….**………………………..

Statement made on…………………………………**………………**……………………………………………………………………………………

1. Cash, Jewellery, Deposits, Insurance Policies, Share, Securities and Debentures
2. Loan & Advances by such Government employee whether secured or not.
3. Motor-cars, Motor-Cycle, Horses, or any other means of conveyance, and
4. Refrigerators, Radiograms and other electronic goods.

**Description:**

 **a)**

(i) Cash, Jewellery, Deposits, Insurance Policies, Share, Securities and Debentures

(ii) Motor-cars, Motor-Cycle, Horses, or any other means of conveyance, and

(iii) Refrigerators, Radiograms and other electronic goods

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sr. No | Description of Item  | Value  | Name of member of the Govt. Servants family and Benamidar (if any in whose name the assets is held) | Date and manner of fresh acquisition during the year  | Remarks |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |
| 6 |  |  |  |  |  |
| 7 |  |  |  |  |  |
| 8 |  |  |  |  |  |
| 9 |  |  |  |  |  |
| 10 |  |  |  |  |  |

**b)**

(iv) Detail of loans

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sr. No | Amount of Loan | If loan is a secured one, nature of the security with appropriate value  | Name of member of the Govt. servants family who has advance loan  | Name with description of the loanee | Date with other particulars of the loan.  | Remarks  |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |

**Note**: Member of Government Servants family are those mentioned in Rule 2 (c) of the Government employees (Conduct) Rule, 1966

Date Signature of the Govt. Servant

**ANNEXURE-B**

 (See Rule-24)

For the period from …………………………. To ……………….

DECLARATION FORM FOR IMMOVABLE PROPERTY HELD BY GOVERNMENT EMPLOYEE AND MEMBERS OF HIS FAMILY UNDER RULE 24 OF THE HARYANA VICIL SERVICES (GOVERNMENT EMPLOYEES CONDUCT) RULES, 2016

Name & Designation of the Government employee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Statement made on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Note: 1. All interest in land of a permanent nature whether ownership mortgage or

hereditary occupancy, should be entered also dwelling houses in State. District, Village or City

2. Members of a Government employee’s family are those as mentioned in rule 3 © of the Haryana Civil Services (Government Employees’ Conduct) Rules, 2016 and in showing the holding of each, if a holding is Benami, the name of the Benamidar should also be mentioned.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sr. No. | Type of Property A. Type of land area/plot size (Residential/ Institutional/Commercial/Agricultural/ etc.)B. Building with plot size(Residential/ Institutional/Commercial/Agricultural/ etc.) | Name of State, District, Sub-Division & Village or City in which property is located | Plot/Agriculture land (i) Cost of land(ii) Year of acquisition | Building(i) constructed area(ii) No. of floors(iii) cost of construction/building |
| 1 | 2 | 3 | 4 | 5 |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sr. No. | Mode of acquisition(Whether by purchase/lease/Mortgage/inheritance/ gift etc.) | Details of person/authority from whom property acquired | Whether held in own name of employee or dependent (name & relation) and name of Benamidar (if any) | Annual Income from each property in A & B category |
| 1 | 6 | 7 | 8 | 9 |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Dated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of the Government Employee