



Ch. Devi Lal State Institute of Engineering & Technology

(Formerly, Ch. Devi Lal Memorial Govt. Engg. College)

Panniwala Motta, Distt. Sirsa, Haryana-125077

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No. CDLSIET/2020/203

Dated: 27.02.2020

CIRCULAR

All H.O.D. (ECE/CSE/EE/ME/CE/Applied Sc.)

Subject: - Regarding attendance criteria as per ordinance of University under CDLU Sirsa & GJUS&T Hisar.

It is informed to all Head of Department's regarding attendance criteria should be follow as per ordinance of Universities Section 1.12 (ii) (copy attached).

Therefore The student(s) are required to complete atleast 75% of the lecture in aggregate of each paper, seminar, case discussion, filed, tutorials, etc. and not less than 50% in any one of these. The HOD,s will take care of this condition at the time of allowing candidates to appear in minor tests as well.

A deficiency up to 10% may be condoned by the Director-Principal of Institute.

Further all HOD,s are requested to provide the list of students(s) whose have not achieve 75% aggregate attendance on or before the last day of each semester, in academic section.

NOTE: All students are directed to attend their classes regularly and complete their atleast 75% attendance.

Officer-in-Charge Academic

27/02/2020

1. P.A. to D.P. for kind information of Director-Principal.
2. Registrar CDLSIET Panniwala Mota.
3. Notice Board (Institute/ Boys Hostel & Girl Hostel).
4. Programmer, with a request to upload the same on the Institute web site.

- 1.12 End Semester examinations (Major Tests) shall be open to a regular student who:
- i) has been on the rolls of the Department/Institution during the semester ; and
 - ii) has completed atleast 75% of the lectures in aggregate of each paper, seminar, case discussion, field trips, tutorials, etc. and not less than 50% in any one of these. The Chairpersons/Directors will take care of this condition at the time of allowing candidates to appear in minor tests as well. A deficiency upto 10% may be condoned by the Chairperson of the Department/Director-Principal of Institution.
- 1.13 The Dean of Faculty shall ensure that total credits in similar type of Academic Programmes do not vary significantly. For example, all B.Tech. programmes should have equal number of total credits. Likewise all M.Tech. programmes, M.Sc. programmes, M.B.A. etc. may be identified as separate groups to have equal number of total credits within their own group for the purpose of uniformity.
- 1.14 The medium of instruction and examination shall ordinarily be English except otherwise decided by the Board of Studies.
- 1.15(a) Under Credit Based System there will be no condition of passing papers for promotion to higher semester/ year in any academic programme. The candidates will have to complete the degree within the maximum period allowed under the Ordinance.
- 1.15(b) If a candidate has, after attending the course of studies in the University Teaching Departments / Colleges/ Institutions either not appeared or having appeared in any semester examination has failed in one or more paper(s) for that examination, he/she can appear for such paper(s) at subsequent examinations without attending a fresh course of studies for that semester. Such a candidate may, in the meantime, pursue his/her studies for the next semester and appear in the examination (s) for the same alongwith the examination for the lower semester(s).
- 1.15 (c) For B.Tech. students, the scaled marks for determining the division will be as under:-

<u>Name of Examination</u>	<u>Scaled Marks</u>
1st & 2 nd Semester	40%
3 rd & 4 th Semester	60%
5 th & 6 th Semester	80%
7 th & 8 th Semester	100%

For diploma holder admitted under lateral entry scheme, the scaled marks will be as under:-